

**Council Tax - Claim for Discount
Caring for Relations**

The amount of Council Tax payable is based on the assumption that there are two, or more, adults living in each property. A discount of 25% will apply where there is only one resident or where ALL the other adult residents fall into certain categories. One of these categories relates to people who care for relations.

Where a person aged 18 or over, is normally resident in a property and that person provides care to a certain individuals for at least 35 hours a week, he/she is disregarded for the purpose of Council Tax and a discount may apply. **See overleaf for definitions of a person caring for relations.**

If any members of your household qualify for this reduction, complete and return the form without delay to us using the enclosed Freepost envelope.

Address	
Number of adults (18 or over) living at the property?	
Full Name of the person providing the care	
Telephone Number / Email Address	
The full name and address of the person being cared for	
Relationship to person providing care	

Type of Benefit being received	
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Please provide a letter of confirmation from the Department of Works and Pensions to confirm the benefit stated is being received

Date Benefit first awarded	/	/	
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Date person being cared for first required this level of care	/	/	
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Care given to persons **not resident** with the carer does not entitle the carer to be disregarded for discount purposes.

DECLARATION - which must be completed by, or on behalf of, the liable resident

I declare that the information given above is true and accurate to the best of my knowledge and belief. I undertake to notify the Revenues and Benefits Service of any change in circumstances, which could affect my entitlement to a Council Tax reduction. I understand that if my circumstances relating to liability, discount or exemptions change, I must notify the Council Tax office within 21 days. In addition, I am aware that I must not knowingly provide false information. I understand that failure to meet these requirements could result in a £70 fine (penalty) being added to my Council Tax account

Full Name _____

Telephone Number _____ Email address _____

Signature _____ Date _____

Guidance Notes

A person shall be disregarded for the purposes of a discount on particular day if on the day he is:

- 1 (a) providing care to a person who is entitled to:
 - (i) A **lower or higher rate** attendance allowance under section 65 of the Social Security Contributions and Benefits Act 1992.
 - (ii) The **highest or middle rate** of the care component of a disability living allowance under section 72(4)(a) or section 72 (4) (b) of that Act
 - (iii) An increase in the rate of his/her disablement pension under section 104 of that Act; by an amount which is the highest amount determined in accordance with paragraph (a) of regulation 19 of the Social Security (General Benefit) Regulations 1982 or, in case to which paragraph (b) of that regulation applies, the amount determined in accordance with that paragraph or
 - (iv) An increase in a constant attendance allowance under the proviso to Article 14 of the Personal Injuries (Civilians) Scheme 1983, or under Article 14(b) of the Naval, Military and Air Forces etc. (Disablement and Death) Service Pensions Order 1983 (including the provision as applied, whether with or without modifications, by any other instruments) or
 - (v) The standard or enhanced rate of the daily living component of Personal Independence Payment under Section 78(3) of The Welfare Reform Act 2012 and
- (b) resident in the same dwelling as the person to whom he/she is providing care;
- (c) providing that care for at least 35 hours a week on average; and
- (d) not a disqualified relative of that person.
- 2 (1) For the purposes of paragraph 1 above, a person is a disqualified relative of another if:-
 - (a) he/she is the spouse of the other or they live together as husband and wife; or
 - (b) he/she is the parent of the other, who is a child below the age of 18 years.
- 3 Armed Forces Independence Payment

Please Note: Where there is a legitimate reason to do so information which is collected for the administration of Council Tax may be shared with other departments within Sandwell Council.

General Data Protection Regulations (GDPR)

For details of how and why we obtain, store, share and dispose of personal data as well as your rights as a data subject, our FULL PRIVACY NOTICE can be viewed at www.sandwell.gov.uk/privacy