**Application for Lane Closure**

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| --- | --- | --- | --- | --- |
| 1. | Name of Utility / Organisation: |  | | |
| Address: |  | | |
| Applicant dealing with request  (print name): |  | | |
| Telephone Number: |  | | |
| Email: |  | | |
| Utility Emergency Contact Name & 24hr Telephone: |  | | |
| 2. | Traffic Management Company: |  | | |
| Address: |  | | |
| Telephone Number: |  | | |
| Email: |  | | |
| Emergency Contact & 24hr Telephone: |  | | |
| 3. | Works description: |  | | |
| 4. | Works Location  Street name(s)): |  | | |
| Town: |  | | |
| Post Code: |  | | |
| Approximate Length and Width: |  | | |
| 5. | Proposed Date of Works:  Proposed Times of Works: | Date(s): From: DD/MM/YYYY To: DD/MM/YYYY  24 Hours  Daytime (8:00am-6:00pm)  Off Peak (9:30am-3:30pm)  Out of Hours (7:00pm–6:00am)  Other (Give Details in box) | | |
| 6. | Permit number ***(required)***: |  | | |
| 7. | Are there any bus stops within the vicinity of your proposed works? | Yes  No | If Yes, Please tick the boxes below where appropriate:  The bus stops have been suspended and TFWM have been notified:  Temporary Bus Stop signs have been erected beyond the works area:  Bus Stops will be retained for the duration of the works: | |
| Print Name: | | | Signature: | Date:  DD/MM/YY |

**Terms and Conditions**

1. A detailed CAD drawing of the lane closure(s) must be submitted along with this application. This application will not be processed or approved until a detailed CAD drawing has been submitted. For emergency works, a CAD based drawing should be submitted at the applicant’s earliest opportunity.
2. Persons completing this application form must have a working knowledge of the following:

* The Road Traffic Regulation Act 1984
* Street Works Regulations 1995 (Accreditation Units 1 & 2)
* Traffic Signs Manual, Chapter 8 (1991) (as amended)
* Department of Transport Departmental Standard TD 21/85 & TA 47/85
* The Traffic Signs Regulations and General Directions 2002

1. Where appropriate, a Guide Island should be provided. If a Guide Island has not been provided, the applicant must outline the reason(s) for not doing so.
2. For bus stops located within the area of the proposed traffic management, that need suspending, relocating or will be retained, the applicant must consult Transport for West Midlands (TFWM) regarding any arrangements for bus stops during the works.

Further information can be obtained by emailing [Sandwell\_TMApplications@sandwell.gov.uk](mailto:Sandwell_TMApplications@sandwell.gov.uk) and [Highway\_Permits@sandwell.gov.uk](mailto:Highway_Permits@sandwell.gov.uk).