### SANDWELL METROPOLITAN BOROUGH COUNCIL

### THE BOROUGH COUNCIL OF SANDWELL

### (AQUATIC CENTRE OFF-STREET PARKING PLACES ORDER) 2025

The Borough Council of Sandwell (herein referred to as the "the Council") in exercise of its powers under sections 32, 33, 35 and schedule 9 of the Road Traffic Regulation Act 1984 and all other enabling powers and after consultation with the chief officer of police in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order:

#### PART I

### GENERAL

#### 1. Commencement and Citation

1.1 This Order shall come into operation on the 1<sup>st</sup> March 2025 and may be cited as The Borough Council of Sandwell (Aquatic Centre Off-Street Parking Places Order) 2025.

#### 2. Interpretation

2.1 In this Order, except where the context otherwise requires, the following expressions shall have the meanings hereby assigned to them:-

"the Act 1984" means the Road Traffic Regulation Act 1984;

"Bus" has the same meaning as Traffic Signs Regulations and General Directions 2016;

"Cashless Payment" means a method of payment whereby the charge levied under the Council's tariff of charges (and any appropriate administration charge) is collected by the Service Provider, via an arranged account, with payment being made over the Telephone or Electronic Payment System (including via the internet) by credit or debit card or other means of secure authorised payment to allow the vehicle to be parked for the period of time for which payment has been made and available for use as a parking charge payment method where such facility is advertised and provided for in a Payment Parking Space and use of which is specified by notice in the Payment parking Space;

"Civil Enforcement Officer" means a person authorised by or on behalf of the Council to carry out any duties in relation to the Parking Places listed in Part II of this Order;

"Coach" means a motor vehicle constructed or adapted to carry more than 8 passengers (exclusive of the driver);

"Coach Parking Space" means a Parking Space designated for the use of Coaches and Buses;

"Council" means Sandwell Metropolitan Borough Council;

"Disabled Person's Badge" has the same meaning as in the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000;

"Disabled Person's Vehicle" has the same meaning as in the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000;

"Driver" in relation to a Motor Vehicle waiting in a Parking Place, means the person driving the Motor Vehicle at the time it was left in the Parking Place;

"Electric Vehicle" means a vehicle in which the electrical motive power is derived from an electrical storage battery which is not connected to any source of power when the vehicle is in motion. Hybrid vehicles with a battery charged by connecting a lead to an electricity supply are included in this category; "Electric Vehicle Parking Space" means a Parking Space designated for the use of Electric Vehicles only.

"Hackney Carriage" and "Taxi" means a Hackney Carriage vehicle licenced under section 37 of the Town Police Clauses Act 1847and shall be:

- a) licensed by the Council; and
- b) attended by the Driver and available for hire;

"Handheld Device" means a handheld computer (including mobile phone) used by a Civil Enforcement Officer whilst carrying out duties which is programmed to interface with the Telephone or Electronic Payment System operator;

"Loading" and "Unloading" means commercial Loading/Unloading or the delivery or collection of objects too heavy or bulky (Goods) to be carried very far by hand and where no Payment or transaction takes place; and this includes postal packets of any description;

"Loading Parking Space" means a Parking Space designated for the use of a vehicle waiting during the process of actively Loading, Unloading, setting down or picking up a passenger from the vehicle;

"Minibus" means a motor vehicle with between 9 and 16 passenger seats;

"Minibus Parking Space" means a Parking Space designated for the use of Minibuses;

"Motorcycle" has the same meaning as in Section 136 of the Act 1984;

"Motor Vehicle" has the same meaning as in Section 136 of the Act 1984;

"Owner" in relation to a vehicle means the person by whom the vehicle was kept, which in the case of a vehicle registered under the Vehicle Excise and Registration Act 1994 (Section 22) is presumed (unless the contrary is proved) to be the person in whose name the vehicle is registered except that the meaning of "owner" shall have the meaning in Regulation 6 of the Civil Enforcement of Road Traffic Contraventions (Approved Devices, Charging Guidelines and General Provisions) (England) Regulations 2022 in respect of a person who is served a penalty charge notice hiring a vehicle under a hiring agreement and the person hiring the vehicle had signed a statement of liability acknowledging his liability in respect of any parking contravention during the currency of the hiring agreement;

"Parking Disc" means the disc issued by the Local Authority complying with the requirements of Regulation 8(5) of the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000;

"Parking Place" means each area of land specified by name in **Column I** of **Schedule 2** to this Order;

"Parking Space" means a place authorised by this Order to be used as a Parking Place used for the parking of a single Motor Vehicle;

"Parking Ticket" means a ticket lawfully obtained from a Ticket Machine provided by the Council or through partnership for the issue of parking tickets appropriately dated and time stamped, or obtained by the Telephone or Electronic Payment System and recorded on a Handheld Device, relating to Scale 1A-D of **Schedule 1** of this Order;

"Payment Parking Space" means a Parking Space withing a Parking Place where a parking charge applies on leaving a vehicle in that Parking Space designated as such by this Order and where payment of the parking charge, relating to Scale 1A-D of **Schedule 1** of this Order, is made by means of a Ticket Machine or a Telephone or Electronic Payment System;

"Person Authorised" means an employee or agent of the Council authorised to exercise all or any of the functions of the Council under this Order;

"Private Hire Vehicle" has the same meaning given in Section 80 of the Local Government (Miscellaneous Provisions) Act 1976, including Uber vehicles;

"Recharging Post" means a device designed for the recharging of Electric Vehicles;

"Registered Keeper" means the person who at the time of any contravention or noncompliance with this Order was the person in whose name the Motor Vehicle was registered with the Driver Vehicle Licensing Authority or its successor;

"Relevant Position" has the same meaning as in the Local Authorities' Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000 and means:

- I) A badge is displayed in the "Relevant Position" if
  - a. the badge is exhibited on the dashboard or facia of the vehicle, or
  - b. where the vehicle is not fitted with a dashboard or facia, the badge is exhibited in a conspicuous position on the vehicle,

so that the front of the badge, in accordance with the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000, is clearly legible from the outside of the vehicle.

- II) A Parking Disc is displayed in the "Relevant Position" if
  - a. the disc is exhibited on the dashboard or facia of the vehicle, or
  - b. where the vehicle is not fitted with a dashboard or facia, the disc is exhibited in a conspicuous position on the vehicle,

so that, when marked to show the quarter-hour period during which a period of waiting began, that period is clearly legible from the outside of the vehicle.

"Service Provider" or "Agent" means the contractor authorised by the Council to accept payment of the parking charge for a Parking Ticket, relating to Scale 1A-D of **Schedule 1** of this Order, on its behalf and to keep a record of that parking charge and the vehicle, Parking Place and the parking period in respect of which payment has been made using the Telephone or Electronic Payment System;

"Taxi Parking Space" means a Parking Space designated for the use of Hackney Carriages and Taxis and Private Hire Vehicles only;

"Telephone or Electronic Payment System" means a system to facilitate and monitor the payment of the parking charge, relating to Scale 1A-D of **Schedule 1** of this Order, using the telephone or internet enabled device via communication with the service provider, in accordance with instructions indicated on signs located at or in the vicinity of each Parking Place;

"Ticket Machine" means a ticket issuing machine provided by the Council for the issue of Parking Tickets appropriately dated and time stamped and approved in accordance with Section 35(3) of the Act of 1964;

"Virtual Parking Ticket" means an electronic record of a Parking Ticket lawfully obtained and issued by the Council or through partnership that is required to be accessible using a Handheld Device on an electronic database approved by the council, appropriately dated and time stamped, relating to Scale 1A-D of Schedule 1 of this Order.

2.2 Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended by any subsequent enactment.

## AUTHORISATION AND USE OF PARKING PLACES

3. Each of the Parking Places specified in **Column 1** of **Schedule 2** to this Order is authorised to be used subject to the following provisions of this Order, as a Parking Place for such Motor Vehicles as are specified in relation to that Parking Space in **Column 3** and **Column 4** of **Schedule 2** to this Order, on such days and during such hours as are specified in relation to that Parking Place in **Column 2** of **Schedule 2** to this Order.

3.1 The operating hours specified in **Column 2** of **Schedule 2** to this Order shall apply for Parking Places specified in **Column 1** of **Schedule 2**.

4. The Driver of a Motor Vehicle shall not permit it to wait in such part of a Parking Place as is marked by signs, lines, studs or other indications so as to indicate its provision as a Parking Space for:

- 4.1 a Motorcycle, unless the vehicle so permitted to wait is a Motorcycle without a sidecar attached thereto;
- 4.2 a Disabled Persons Vehicle, unless the vehicle so permitted to wait is a vehicle which displays in the Relevant Position a valid Disabled Persons Badge and Parking Disc in the vehicle in a conspicuous position facing forward at the front of the vehicle so that the information printed on the front of the badge is clearly visible to a person standing in front of the vehicle;
- 4.3 Loading, unless it is a vehicle waiting during the process of actively Loading, Unloading, setting down or picking up passengers from the vehicle;
- 4.4 Taxis, unless the vehicle so permitted to wait is a Hackney Carriage or Private Hire Vehicle;
- 4.5 an Electric Vehicle, unless it is an Electric Vehicle left during the process of actively recharging with electricity via the recharging lead while connected to the Recharging Post relating to that Parking Place;
- 4.6 Coaches, unless the vehicle so permitted to wait is a Coach or a Bus;
- 4.7 Minibuses, unless the vehicle so permitted to wait is a Minibus.

5. The Driver of a Motor Vehicle shall not permit it to wait in any Parking Place specified in **Schedule 2** unless it is wholly within a marked Parking Space.

6. The Driver of a Motor Vehicle, of the class specified in **Column 3** of **Schedule 2**, shall not permit it to wait in a Parking Space within the Parking Place for longer than the maximum period for waiting as specified in **Column 5** of **Schedule 2** to this Order in relation to that Parking Space within the Parking Place.

6.1 "For the purposes of Clause 3, a further contravention shall be created if the Motor Vehicle remains in a Parking Place at the beginning of a period in which vehicles may be left there in pursuance of the Order and shall be treated as if it had been left there at the beginning of that period."

7. When a Motor Vehicle has left a Parking Space within the Parking Place after waiting thereon, the Driver thereof shall not permit it to wait again upon that Parking Space within a Parking Place within the time after its leaving as specified in **Column 6** of **Schedule 2** to this Order in relation to that Parking Place.

### 8. Payment Parking Spaces

## 8.1 Charges - All Motor Vehicles having more than 2 wheels

a. Subject as hereinafter provided, the Driver of a Motor Vehicle waiting in a Parking Space subject to Payment Parking within a Parking Place specified in Column 1 of Schedule 2 to this Order, between the hours as specified in Column 2 of Schedule 2 to this Order shall, on leaving the Motor Vehicle in that Parking Place, pay the daily charges specified in Column 7 of Schedule 2 to this Order, by Cashless Payment using the Telephone or Electronic Payment System in accordance with any instructions set out in the Parking Place or on the Ticket Machine, by the insertion of a coin or coins for the period required into the Ticket Machine or by any means prescribed by the Council, as advertised at that Parking Place.

## **Display of Tickets or Virtual Parking Tickets**

- b. Where a parking charge applies, any Parking Ticket issued in receipt of payment of the charges referred to in Clause 8.1a, shall be displayed in a conspicuous position in the Motor Vehicle in respect of which it was issued and shall continue to be displayed in such conspicuous position during the whole of the time that the Motor Vehicle remains in the Parking Place, so that it can be read by any Civil Enforcement Officer carrying out their normal enforcement duties, unless that Parking Ticket holder has been granted a Virtual Parking Ticket issued in receipt of a Cashless Payment using the Telephone or Electronic Payment System which exempts them from displaying a Parking Ticket, and is accessible on an electronic database approved by the Council using a Handheld Device during the whole of the time that the Motor Vehicle remains in the Parking Place, so that it can be read by any Civil Enforcement Officer carrying out their normal enforcement System which exempts them from displaying a Parking Ticket, and is accessible on an electronic database approved by the Council using a Handheld Device during the whole of the time that the Motor Vehicle remains in the Parking Place, so that it can be read by any Civil Enforcement Officer carrying out their normal enforcement duties.
- c. Following the issue and display of a Parking Ticket or registering of a Virtual Parking Ticket via the Telephone or Electronic Payment System on a Handheld Device in accordance with Clauses 8.1 (a) and (b) no further Parking Ticket shall be purchased for and displayed or registered via the Telephone or Electronic Payment System on a Handheld Device for the same vehicle whilst parked in the same Parking Place. This clause shall apply if the vehicle has remained in the Parking Place and shall also apply if it has returned to the same Parking Place after an interval of less than the duration specified in **Column 6** of **Schedule 2** from a previous period of waiting.
- d. Nothing in Clause 8.1 (c) shall apply if the additional Parking ticket, Virtual Parking Ticket, Parking tickets or Virtual Parking Tickets purchased bear an expiry time not later than the length of time specified in **Column 6** of **Schedule 2** after the time of purchase of the initial ticket issued in accordance with Clause 8.1 (a).
- e. Where there is no functioning Ticket Machine at the Payment Parking Space within the Parking Place, where a valid pay and display Parking Ticket can be obtained and displayed, payment must be made by any other means prescribed by the Council as advertised at that Parking Place.

## f. Restriction on Removal of Notices and Parking Tickets

- i. Where a Parking Ticket obtained from a Ticket Machine has been displayed on a Motor Vehicle in accordance with the provision of Clause 8.1.b of this Order no person, not being the Driver of the Motor Vehicle, shall remove the Parking Ticket from the Motor Vehicle until the Motor Vehicle has left the Parking Place;
- ii. Where a penalty charge notice has been attached to a Motor Vehicle no person, not being the Driver of the Motor Vehicle or a person authorised by the Council,

shall remove the notice from the Motor Vehicle unless authorised to do so by the Driver.

### g. Particulars given by Ticket Machines and Parking Tickets as Evidence

The particulars as to the time at which a Parking Ticket or Virtual Parking Ticket were obtained from the apparatus, device or via the Telephone or Electronic Payment System provided specified on the Parking Ticket or Virtual Parking Ticket issued by the apparatus, device or via the Telephone or Electronic Payment System and displayed or recorded on a Handheld Device in accordance with the provisions of Clause 8.1.b shall be evidence of the particulars so specified.

#### h. Transfer of Parking Tickets

No person shall use any Parking Ticket or Virtual Parking Ticket issued in respect of a Motor Vehicle left in a Parking Place in accordance with sub-paragraph (a) of this Article in relation to any other Motor Vehicle.

9. Disabled Person's Badge holders will be allowed to park free of charge in all the Parking Places, where appropriate as specified in **Schedule 2** to this Order, provided the Disabled Badge is displayed as specified in Clause 4.2. Nothing in this Clause shall apply to a vehicle which is permitted to wait in such part of Parking Place as is marked by signs, lines, studs or other indications so as to indicate its provision as a Parking Space for a Motorcycle, Loading, Taxi, Coach or Bus, Electric Vehicles or Minibus unless the<u>y</u>re are using the Parking Space as specified in Clause 4.

10. The Driver of a Motor Vehicle using a Parking Place shall stop the engine as soon as the Motor Vehicle is in position in the Parking Place and shall not start the engine except when about to change the position of the Motor Vehicle in or to depart from the Parking Place.

11. The Driver of a Motor Vehicle using a Parking Place shall not sound any horn or other similar instrument except when about to change the position of the Motor Vehicle in or to depart from the Parking Place.

12. The Driver of a Motor Vehicle while it is waiting in a Parking Place shall not permit the carrying out of any work of maintenance or repair except such as may be necessary to enable the Motor Vehicle to be moved from the Parking Place or such minor maintenance work or running repairs as may be necessary for the efficient driving of the Motor Vehicle.

### 13. Selling or Offering for Hire, Skills or Services

- 13.1 Subject as hereinafter provided no person shall use a Motor Vehicle while it is in a Parking Place, in connection with the sale of any article to persons in or near the Parking Place or in connection with the selling or offering for hire of his skill(s) or services.
- 13.2 The Driver of a Motor Vehicle shall not offer the said Motor Vehicle for sale while it is waiting in a Parking Place.

14. The Driver of a caravan or Motor Vehicle whilst it is waiting in a Parking Place shall not use the caravan or Motor Vehicle for camping purposes or overnight sleeping.

15. The Council or a person authorised by the Council may suspend the use of a Parking Space or Parking Place as defined in Clause 2 of this Order whenever such suspension is considered necessary:

- a. for the purpose of facilitating the movement of traffic or promoting its safety.
- b. for works to be carried out to the Parking Place or Parking Space.

c. on any occasion on which it is likely by reason of a public event that the Parking Place or Parking Space should be suspended in order to promote its safety.

16. When a Motor Vehicle is left in a Parking Place in contravention of any of the provisions contained in Clause 4, Clause 5, Clause 6, Clause 8.1.c, Clause 13.2 or Clause 15 of this Order a person authorised in that behalf by the Council may remove the Motor Vehicle or arrange for it to be removed from that Parking Place.

17. Any person removing a Motor Vehicle in accordance with Clause 16 shall:

a. do so by towing or driving the Motor Vehicle or in such other manner as may be considered necessary, or;

b. take such measures in relation to the Motor Vehicle as are considered necessary to enable it to be removed or its position to be altered as appropriate.

18. When a person authorised by the Council removes or makes arrangements for the removal of a Motor Vehicle from a Parking Place by virtue of Clause 16 of this Order he shall make such arrangements as may be reasonably necessary for the safe custody of the Motor Vehicle.

### PART III

### SEIZE AND STORE MOTOR VEHICLES ABANDONED ON PARKING PLACES

19. The Council may as respects a Motor Vehicle which has been or could at any time be, removed from a Parking Place in pursuance of Clause 16 of this Order if it appears to them to have been abandoned, sell or otherwise dispose of the Motor Vehicle.

Provided that the power of disposal conferred by this Article shall not be exercisable in the case of a Motor Vehicle unless there have been taken by the Council such of the following steps as are applicable to the Motor Vehicle and there has elapsed a period of six weeks beginning with the taking of the first of these steps.

20. (1) Subject to the provisions of Clause 26 of this Order, where a Motor Vehicle carries a registration mark issued under the Vehicles Excise and Registration Act 1994 the Council shall apply in writing to the Driver Vehicle Licensing Authority inquiring who it appears may be the Owner or Registered Keeper of the Motor Vehicle and the address of that person;

(2) The first step for the purposes of the last and the next succeeding Clause shall be taken to be the sending of the notice mentioned in Clause 21.

21. The Council shall, where it is by virtue of the last preceding Clause is aware of the name and address of a person who it appears may be the Owner or Registered Keeper of the Motor Vehicle, send a notice to that person at that address stating that it is the intention of the Council to sell or otherwise dispose of the Motor Vehicle (which shall be sufficiently described in the notice) on or after a specified date (which shall not be less than two weeks from the date of the notice and in any event not earlier than six weeks from the date of the first step taken by the Council under this Part of this Order) unless it is in the meantime removed by or on behalf of that person from such place as may be specified by the Council in the said notice or from such other place as may be subsequently notified in writing by the Council to that person.

22. If any person to whom a notice is sent in accordance with the last preceding Clause informs the Council of the name and address of some other person who he alleges may be the Owner of the Motor Vehicle a notice stating the particulars mentioned in the last preceding Clause shall be sent to that other person and to any further person who the Council may in consequence of the sending of the notice to the said other person be led to believe may be the Owner of the Motor Vehicle.

23. Subject to the provision of Clause 26 of this Order, where a Motor Vehicle does not carry a registration mark issued under the Vehicles Excise and Registration Act 1994 the first step to be taken by a Council shall be to apply in writing to the Chief Officer of the police force in whose area is the Parking Place from which the Motor Vehicle has been or could at any time be, removed inquiring who that officer considers is the Owner of the Motor Vehicle and the address of that person.

24. If, after steps have been taken under the foregoing provisions of this part of this Order a Motor Vehicle is not claimed, the Council shall make such further (if any) as they consider reasonable as to who may be the Owner of the Motor Vehicle and the address of that person.

25. Where by virtue of Clauses 22 or 23 of this Order the Council is informed of the name and address of a person who it is considered may be the Owner of the Motor Vehicle Clauses 21 and 22 of this Order as respects the sending of notices shall apply in relation to that person at that address as they apply in relation to the person mentioned in the said Clause 21.

26. Nothing in the foregoing provisions in this part of this Order shall require the Council to take any such step as is therein mentioned for the purpose of inquiring who is the Owner of a Motor Vehicle to which Clause 18 of this Order applies if they have found a person who satisfies them that he is in fact the Owner of that Motor Vehicle and they have sent him at his address a notice containing the particulars specified in Clause 20 of this Order, the sending of the notice being treated as the first step for the purposes of that Clause and the said Clause 18.

27. Upon the sale of a Motor Vehicle by the Council it shall apply the proceeds of sale in satisfaction of any costs incurred by it in connection with the disposal thereof and towards any charge incurred to which the Council is entitled as regards the Motor Vehicle under Section 102 of the Act 1984.

28. In the event of any such costs incurred by the Council in connection with the disposal of the Motor Vehicle not being satisfied by virtue of the last preceding Clause the Council may recoup those costs so far as not satisfied from the person who was the last Owner of the Motor Vehicle before it was removed from the Parking Place either in pursuance of Clause 16 of this Order or after it had been disposed of by virtue of the power of disposal conferred by this Order if that person was sent by the Council a notice under the foregoing provisions of this part of this Order stating the particulars mentioned in Clause 20 of this Order.

29. Any sums received by the Council on sale of the Motor Vehicle after deducting any sum applied therein by virtue of Clause 26 of this Order shall be payable within a period of one year from the date of the sale of the Motor Vehicle to any person to whom but for such sale the Motor Vehicle would have belonged and in so far as any such sums are not claimed within the said period they shall be paid into the general rate fund of the Council.

30. Where under the foregoing provisions of this part of this Order a notice is required to be or may be sent to a person the notice shall be sent by registered post or by recorded delivery service.

THE COMMON SEAL of the

#### **BOROUGH COUNCIL OF SANDWELL**

was hereunto affixed this

27th day of February 2025

in the presence of

Assistant Director Law and Governance



# **SCHEDULE 1**

Scale	Car Park / Type	Charges	
	Sandwell Aquatic Centre Car Park		
1A	Payment Parking Spaces	£0.00	
1B	Motor Cycle Parking Spaces	£0.00	- mr
1C	Coach Parking Spaces (Including Buses)	£0.00	
1D	Minibus Parking Spaces	£0.00	

# SCHEDULE 2

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
Name and Location of Parking Place	Days and Hours of Operation of Parking Place	Class of Vehicle Permitted to park in Parking Space	Position in which the vehicle may wait	Max Period for which vehicles may wait	No return within	Scale of Charges for Payment Parking	Class of Vehicle (Height of vehicle in meters)
Sandwell Aquatic Centre Car Park	At all Times	Electric Vehicle	Wholly within a marked Electric Vehicle Parking Space and only when actively recharging as specified in Clause 4.5	3 hours	4 hours	N/A	2.3
	At all Times	Disabled Person Vehicles	Wholly within a marked Parking Space for Disabled Badge Holders Only	3 hours	4 hours	N/A	2.3
	At all Times	Motor Vehicles Loading/Unloading/setting down or picking up only	Wholly within a marked Parking Space for Loading Only	15 minutes	N/A	N/A	2.3

At all Times	Hackney Carriages, Private Hire Vehicles	Wholly within a marked Parking Space for Taxis Only	15 minutes	N/A	N/A	2.3
At all Times	Coaches and Buses	Wholly within a marked Parking Space for Coaches Only	3 hours	4 hours	1C	2.3
At all Times	Minibuses	Wholly within a marked Parking Space for Minibuses Only	3 hours	4 hours	1D	2.3
At all Times	Motor Cycle	Wholly within a marked Parking Space for Motor Cycles Only	3 hours	4 hours	1B	2.3
 At all Times	Motor Vehicles	Wholly within a marked Parking Space	3 hours	4 hours	1A	2.3

