

RESIDENTS' PARKING SCHEMES—RULES FOR OPERATION

1. Residents Permits will only be available for vehicles registered at your address.
2. Permit Schemes do not reserve or guarantee a parking space within the scheme nor does it reserve a space outside of your property.
3. The charge for a 12 month first Residents' permit is £46.34
4. Where space allows and on a 12 month review basis, the charge for a 12 month second Residents' permit is £54.05

There is no guarantee second or third Residents permits shall be issued. The Council will not issue more permits than on-street parking spaces allow and may review a scheme where additional permits have been approved at any time.

5. The charge for a 12 month Residents permit for a Commercial vehicle is £154.45
6. The first 12 month Residents' permit issued to a Disabled Badge holder will be free of charge. The permit and vehicle must be registered to the Disabled Badge holder.
7. Three types of visitors vouchers will be available for residents' visitors, to cater for differing lengths of stay.

The types of visitors vouchers available are:

- 2 hours vouchers - sold in bundles of 20 vouchers. £10.35

Maximum allocation per 12 months of 160 vouchers.

- 6 hours vouchers—sold in bundles of 20 vouchers. £23.22

Maximum allocation per 12 months of 60 vouchers.

- 1 week permit - £11.61

Maximum allocation per 12 months is 2 permits.

8. Residents who are Disabled Badge holders or Residents who are 60 years of age or over will be allowed to purchase these vouchers at half the normal charge. Proof of age is required alongside your proof of Residency.
9. No refunds will be given for unused, lost or defaced residents permits or visitors' permits.
10. If the Council has reason to believe that a Resident, or their visitors are misusing a visitor's permit, it reserves the right to issue notice that the permit will be cancelled

and no refund will be given. Penalty Charge Notices (PCNs) will be issued after this notice to any vehicle displaying this permit.

11. Resident's with a temporary vehicle may apply for their current permit to be amended. By purchasing a 'VRM Change' via MiPermit. Evidence of possession of the vehicle is required.

12. Lost permits will be replaced on payment of the full fee. The lost permit will be cancelled.

13. No refunds will be given for Residents', Visitors or Business permits which are relinquished as a result of the holder of such a permit becoming ineligible to possess it, or because the permit is no longer required.

14. Business permits will be allowed for use by vehicles essential for the operation of a business that is located within a Residents' Parking Scheme. The cost of these permits is £257.60. The Council reserve the right to limit the number of such permits which will be issued to each business to no more than one, unless adequate space exists for additional vehicle parking without causing detriment to the scheme.

15. No refunds are given for permits which are relinquished whilst still valid.

16. Worn or damaged permits will be replaced on payment of the administration fee and surrendering of the existing permit.

17. Stolen permits will only be replaced on of the administration fee accompanied by a crime reference number and supporting letter from the Police indicating the permit was reported as stolen.

18. The providing of falsified documentation will result in the rejection of any applications received from the property, for the vehicle.

19. The providing of a Sales Invoice will only be accepted for 1 month from the date of purchase.

20. It is the responsibility of a Resident to make sure that their permit or voucher is active before leaving their vehicle parked within a Residents scheme.