Fire Risk Assessment Scott House



Langdale Road Great Barr, B43 5RD

Date Completed: 05/12/2023 **Review Period:** 12 months

Officer: A. Smith Fire Risk Assessor

Checked By: T. Thompson **Fire Safety Manager**



Current Risk Rating = Tolerable

Subsequent reviews

Review date	<u>Officer</u>	<u>Comments</u>

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Introduction

The Regulatory Reform (Fire Safety) Order 2005 (RR(FS)O) places a legal duty on landlords to complete a fire risk assessment (FRA). Specifically, RR(FS)O article 9. — (1) "The responsible person must make a suitable and sufficient assessment of the risks to which relevant persons are exposed for the purpose of identifying the general fire precautions he needs to take to comply with the requirements and prohibitions imposed on him by or under this Order".

This fire risk assessment has been written to comply fully with the above legislation which is enforced locally by West Midlands Fire Service. If required, complaints can be made to them by telephone on 0121 380 7500 or electronically on https://www.sanet/our-services/fire-safety/#reportfiresafety. In the first instance however, we would be grateful if you could contact us directly via https://www.sandwell.gov.uk/info/200195/contact_the_council/283/feedback_and_complaints or by phone on 0121 569 6000.

The date of the fire risk assessment is on the front page, followed by any subsequent reviews. A recurring time frame is not set in legislation, but the Council will as a minimum review:

- High Risk Residential Buildings annually
- Other Buildings every 3 years

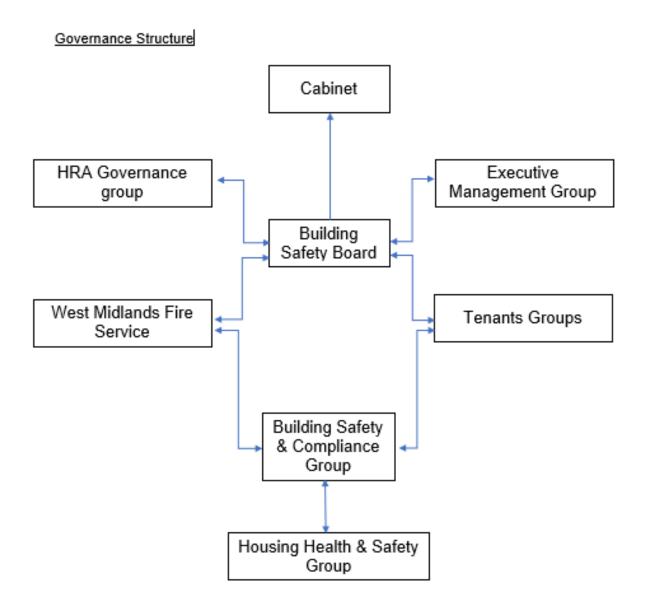
The council has procedures and policies in place that will trigger a review of the fire risk assessment. This then is recorded on the fire risk assessment. If the review suggests the fire risk assessment is not currently suitable and sufficient, then a new fire risk assessment will be undertaken and become the current fire risk assessment. The previous fire risk assessment will be retained in the building safety case for that building.

The following diagrams illustrate those procedures and persons that support the effective planning, organisation, control, monitoring and review of the preventive and protective measures. This information is provided as required under the RR(FS)O.



The above processes and procedures are overseen by the Fire Safety, Manager who reports to the Head of Building Safety

These managers attend the Building Safety and Compliance Group for scrutiny which is part of the governance structure below.



To summarise the fire risk assessment, in this scenario the RR(FS)O requires the prescribed information to be recorded. The prescribed information is the significant findings of the fire risk assessment and those groups or persons especially at risk from fire. This is recorded here in section 1. Also required to be recorded under article 11, are the fire safety arrangements for the planning, organisation, control, monitoring and review of the preventative and protective measures. The information shown above is part of this requirement.

1

Significant findings

The significant findings (executive summary) of the fire risk assessment include those measures that have been or will be undertaken by the responsible person in order to comply with the RR(FS)O 2005. Groups of people especially at risk of fire include such people as remote or lone workers, at risk due to layout of the building, visitors and contractors unfamiliar with the building layout as well as those with physical, sensory or mental health issues.

A third requirement that under the order must be recorded is the fire safety arrangements. This is the effective planning, organisation, control, monitoring and review of the preventive and protective measures. These are shown in the introduction.

Significant findings

Include a brief summary of protective and preventative measures where relevant along with any issues found;

The escape strategy is 'Stay Put Unless'. This means in the event of a fire in your flat you should evacuate. If there is a fire elsewhere in the building you should stay put unless you are affected by fire, smoke or you have been advised by the emergency services to leave.

Section number	Section Area	Individual Risk Level
Section 6	External Envelope Brick to side elevations. Mineral wool render to front and rear elevations. Timber screening to balconies: 12, 14, 16 and 18.	Tolerable
Section 7	Means of Escape from Fire	Tolerable

	There are two protected staircase that provides a suitable means of escape. All communal doors along the means of escape are self-closing nominal fire doors with combined intumescent strips / cold smoke seals & vision panels. There are 2 final exit doors. External letter plate required to Flat 34. Flat entrance door 31 not positively closing. Flat entrance door 33 not positively closing.	
Section 8	Fire Detection and Alarm Systems Fire detection within flats is installed to LD2 standard with smoke detectors to the hall / lounge and a heat detector within the kitchen. Automatic opening vents are installed to the stairwell. A deluge system is provided to the bin store.	Trivial
Section 9	Emergency Lighting The premises have a sufficient emergency / escape lighting system.	Trivial
Section 10	Compartmentation The building is designed to provide as a minimum 1-hour vertical fire resistance and 1-hour horizontal fire resistance. All doors are minimum 30-minute nominal fire doors with intumescent strips & cold smoke seals, including those in 1-hour rated walls.	Trivial

Section 11	Fire Fighting Equipment	Trivial
	The dry riser serves all floors from Ground to the 8 th floor.	
	There is a C02 fire extinguisher within the lift motor room.	
	There is a deluge system in the bin store.	
	Maintenance contracts are in place to service the dry riser twice yearly and the fire extinguisher annually.	
Section 12	Fire Signage	Trivial
	Sufficient signage is displayed throughout the building.	
Section 13	Employee Training	Trivial
	All staff receive basic fire safety awareness training.	
Section 14	Sources of Ignition	Tolerable
	The fixed electric tests should be done every 5 years, last test date: 31/07/2021.	
	Evidence of incense sticks within communal areas.	
Section 15	Waste Control	Tolerable
	Regular checks by Caretakers minimise risk of waste accumulation.	

	Refuse container at front of building overflowing.	
Section 16	Control and Supervision of Contractors and Visitors	Trivial
	Contractors are controlled centrally, and hot works permits are required where necessary.	
Section 17	Arson Prevention Triv	
	A door entry system prevents unauthorised access.	
	Perimeter lighting is in place.	
Section 18	Storage Arrangements	Trivial
	Residents instructed not to bring L.P.G cylinders into block.	

Risk Level Indicator

The following simple risk level estimator is based on commonly used risk level estimator:

Likelihood of fire	Po	Potential consequences of fire		
	Slight harm	Moderate harm	Extreme harm	
Low	Trivial risk	Tolerable risk	Moderate risk	
Medium	Tolerable risk	Moderate risk	Substantial risk	
High	Moderate risk	Substantial risk	Intolerable risk	

Considering the fire prevention measures observed at the time of this risk assessment, it is considered that the hazard from fire (likelihood of fire) at these premises is:

Low □ Medium ⊠	High □
In this context, a definition o	f the above terms is as follows:
Low	Unusually low likelihood of fire because of negligible potential sources of ignition.
Medium	Normal fire hazards (e.g. potential ignition sources) for this type of occupancy, with fire hazards generally subject to appropriate controls (other than minor shortcomings).
High	Lack of adequate controls applied to one or more significant fire hazards, such as to result in significant increase in likelihood of fire.
fire protection and procedura	e premises and the occupants, as well as the all arrangements observed at the time of this nsidered that the consequences for life safety
Slight Harm ⊠ Moderate	e Harm Extreme Harm
In this context, a definition o	f the above terms is as follows:
Slight harm	Outbreak of fire unlikely to result in serious injury or death of any occupant (other than an occupant sleeping in a room in which a fire occurs).
Moderate harm	Outbreak of fire could foreseeably result in injury including serious injury) of one or more occupants, but it is unlikely to involve multiple fatalities.
Extreme harm	Significant potential for serious injury or death of one or more occupants.

According is:	lly, it is conside	ered that the ris	k to life from fire	at these premises
Trivial □	Tolerable ⊠	Moderate □	Substantial	Intolerable □

Comments

In conclusion, the likelihood of a fire is at a medium level of risk prior to the implementation of the action plan because of the potential fire hazards that have been highlighted within the risk assessment, including evidence of incense sticks within communal areas.

After considering the use of the premise and the occupants within the block, the consequences for life safety in the event of a fire would be slight harm. This is due to there being sufficient compartmentation to include nominal 30 minute fire doors with intumescent strips and cold smoke seals to flat entrances, communal doors and service cupboards, combined with suitable smoke detection to LD2 standard within flats, automatic smoke ventilation system to the staircase and a Stay Put – Unless policy.

Overall, the level of risk at the time of this FRA is tolerable, this will be lowered to trivial once recommended actions have been completed.

A suitable risk-based control plan should involve effort and urgency that is proportional to risk. The following risk-based control plan is based on one that has been advocated for general health and safety risks:

Risk level	Action and timescale
Trivial	No action is required, and no detailed records need to be kept.
Tolerable	No major additional fire precautions required. However, there might be a need for reasonably practicable improvements that involve minor or limited cost.

Moderate	It is essential that efforts are made to reduce the risk. Risk reduction measures, which should take cost into account, should be implemented within a defined time period. Where moderate risk is associated with consequences that constitute extreme harm, further assessment might be required to establish more precisely the likelihood of harm as a basis for determining the priority for improved control measures.
Substantial	Considerable resources might have to be allocated to reduce the risk. If the premises are unoccupied, it should not be occupied until the risk has been reduced. If the premises are occupied, urgent action should be taken.
Intolerable	Premises (or relevant area) should not be occupied until the risk is reduced.

(Note that, although the purpose of this section is to place the fire risk in context, the above approach to fire risk assessment is subjective and for guidance only. All hazards and deficiencies identified in this report should be addressed by implementing all recommendations contained in the following action plan. The fire risk assessment should be reviewed regularly.)

2

People at Significant Risk of Fire

Persons at significant risk of fire does not just refer to those people with physical, sensory or mental health issues. It also includes those at risk due to the layout or features of the building such as inner rooms or dead-end conditions. Persons may also be at risk due to remote or lone working.

The RR(FS)O requires that these people are identified in any fire risk assessment.

Sandwell Council takes the health, safety and wellbeing of its colleagues, contractors, residents and leaseholders seriously. It is our policy to exceed, where possible, the minimum health and safety requirements of the law.

Residents are responsible for letting us know whether they might need a Personal Emergency Evacuation Plan (PEEP). The Resident Engagement Officers (Fire Safety) will conduct an assessment visit upon request. Any risk-reduction measures that are found where a PEEP is necessary and completed will be documented and taken quickly. With the consent of the resident, we will make a referral for West Midlands Fire Service to conduct a Safe and Well visit.

When a PEEP is in place, the relevant information will be kept in the secure Premise Information Box (High Rise Buildings only), which is set up to help WMFS in an emergency. The data is classified as level 1, which means it complies with the General Data Protection Regulations.

3

Contact Details

The Chief Executive of Sandwell Metropolitan Borough Council has ultimate responsibility for the site as the responsible person identified by the RR(FS)O 2005.

The Chief Executive has put a structure in place to support the management of the site.

This includes the role of Building Safety Manager who has duties as defined within the Regulatory Reform (Fire Safety) Order 2005.

The contact names to support the management of the site are as follows:

Chief Executive

Shokat Lal

Interim Director of Housing

Dean Epton

Assistant Director Building Compliance

Phil Deery

Fire Safety Manager

Tony Thompson

Team Lead Fire Safety

Jason Blewitt

Fire Risk Assessor(s)

Carl Hill

Louis Conway (Trainee)

Anthony Smith

Resident Engagement Officer - Fire Safety

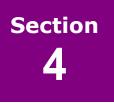
Lee Mlilo

Abdul Monim Khan

Housing Office Manager

Lisa Ellis

Please note, the above details are correct at the time of the production of the risk assessment and may be subject to change



Description of Premises

Scott House Langdale Road Great Barr B43 5RD

Description of the Property

The high-rise block was constructed in 1967. The block consists of 9 storeys (inclusive of the ground floor). Each of the floors contains 4 number dwellings.



The block has a main entrance to the front elevation and a further exit located on the rear elevation.

The fire fighters' white box is located to the left-hand side of the front main entrance.



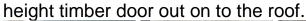
The location of service isolation points for gas, electricity and water are detailed on a plan located in the fire fighter's white box.

There is one lift car that serves the floors but only goes to floor 7. Access to the 8th floor is via a staircase.





The motor room is located on the 8th floor; access to motor room via full height door from the 8th floor landing, full height timber door into motor room from landing with 2 number small vertical ladders leading to a half









The communal areas are subject to the Regulatory Reform (Fire Safety) Order 2005.

The enforcing authority is West Midlands Fire Service.

High/Low Rise	High Rise
Number of Floors	9
Date of Construction	1967
Construction Type	Wates
Last Refurbished	2007
External Cladding	Brickwork to side elevations. The
	front and rear elevations are
	insulated Rockwool render
Number of Lifts	One
Number of Staircases	Two
Automatic Smoke Ventilation to	Yes
communal area	
Fire Alarm System	No
Refuse Chute	Yes
Access to Roof	Full height timber door into motor
	room from landing with 2 number
	small vertical ladders leading to a
	half height door out on to the roof
Equipment on roof (e.g. mobile	No
phone station etc)	

The main entrance to the front elevation has a door entry system with a fob reader installed. The entrance to the rear elevation is accessed by the installed fob reader. The front entrance has a firefighter override by use of a drop latch key.







There is a firefighter's white box externally to the right -hand side of the main entrance to the front of the building. The box contains keys for the building and is secured with a bridge-door padlock.

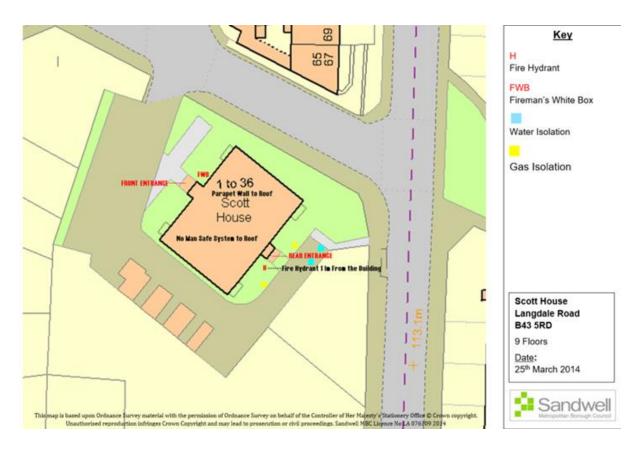


There is a Secure Premise Information Box (PIB) located in the front ground floor staircase. It is a Gerda box that utilises a standard WMFS suited key. The PIB contains floor plans, vertical plans, orientation plans, information for WMFS and documents for those with vulnerabilities who may require additional consideration if there is a fire incident (PEEP).





Orientation Plan



On arrival Information (for WMFS)

Address: Scott House, Langdale Road, Gre Barr, B43 SRD	at Survey date: 13/02/2023	ON ARRIVAL INFORMATION		
BUILDING LAYOUT				
Size: Width, breadth and height				
Construction	Concrete brick construction. Brickwork to side elevations The front and rear elevations are insulated Rockwool render			
Number of floors	9 including ground floor			
Layout	The block consists of 9 storeys (inclusive of the ground floor). Each of the floors contains 4 number dwellings, Lift granting access up to the 7th floor then use staircase to access the 8th floor and the lift motor room that is also located on this floor. 2 sets of staircases granting access to all 8 floors of the block located at the front and rear of the block. 2 smoke extraction vents located on both staircases on floors 4 and 7 with the control panel located within the lobby area nearest the main access point.			
Lifts	1			
Types of entrance doors	Individual flat doors are FD30s rated Mans block or timber FD30s doors.	masterdage of composite construction. Communal doors within the		
Rubbish chutes/ bin rooms	Yes			
Common voids	No			
Access to roof/ service rooms		access to motor room via full height door (secured with a suited 54 urther fixed steel ladder's leading up to the FD30s rated fire door into		
Occupants	Approx. 72 based on an average of 2 occupants per flats (36 flats)			
Evacuation strategy	Stay Put Unless- The escape strategy is 'Stay Put Unless'. This means in the event of a fire in your flat you should evacuate. If there is a fire elsewhere in the building you should stay put unless you are affected by fire or smoke			
Fire alarm/ evacuation alarm	Early warning is limited to hard wire or battery smoke alarms within each of the resident's flats.			
Caretaker/ concierge	Caretaking/cleaning service that conducts i	egular checks of the building		
FIREFIGHTING SYSTEMS				
Water supplies	-	e building, fire hydrant location/ water isolation points located on t serves the building outlet located on the floor plans.		
Fire mains	The dry riser inlet is located within the groumortice lock.	and floor dry riser cupboard (twin valve) secured with a type 54 suited		
Firefighting shafts	No firefighting lifts/shafts however there is switch is located within the ground floor lo	the ability to take control of the common lift A Firefighter control abby		
Smoke control vents	Automatic smoke ventilation is employed on both sets of staircases on floors 4 and 7 with the control panel located within the lobby area nearest the main access point. Lover vents located atop the staircase on the 8 th floor			
Sprinkler system	A water suppression system is provided to	the refuse chute bin store		
DANGEROUS SUBSTANCES				
Location, type, and quantity	ALL STAIR WELLS TEXTURED COATING - PA			
	ALL CEILINGSTEXTURED COATING —PAINTS ELECTRICAL SWITCH GEAR IN CURROARDS	D, PRESUMED, CHRYSOTILE PAPER/FLASH GAURDS —UNSSALED, PRESUMED, CHRYSOTILE		
		RED COATING — PAINTED, PRESUMED, CHRYSOTILE		
SERVICES				
Electricity	Electric meter cupboards located on each f	oor of the black		
Gas	Gas isolation points located on the oriental	ion plan		

Persons at Risk

Residents / Occupants of 36 flats,

Visitors,

Sandwell MBC employees,

Contractors.

Service providers (e.g. meter readers, delivery people etc)

Statutory bodies (e.g. W.M.F.S, Police, and Ambulance)

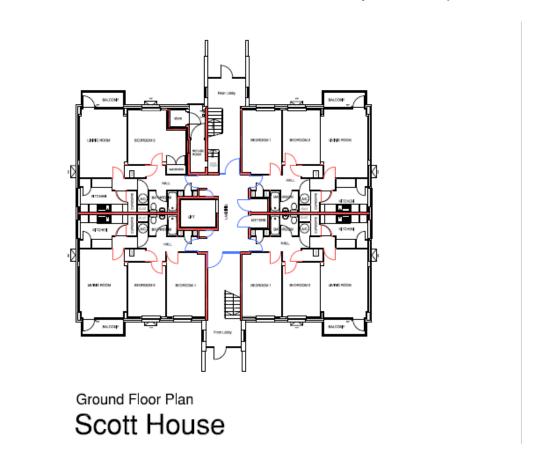
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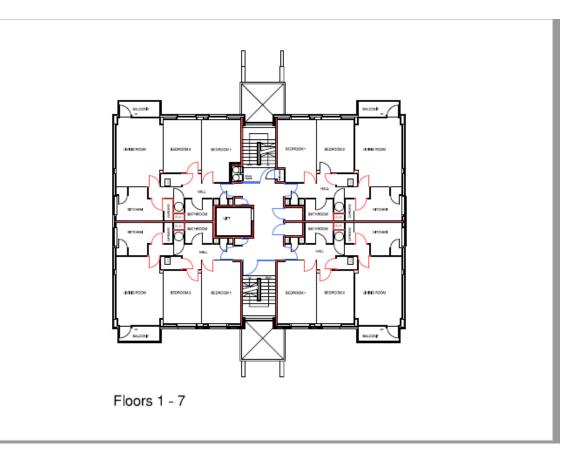
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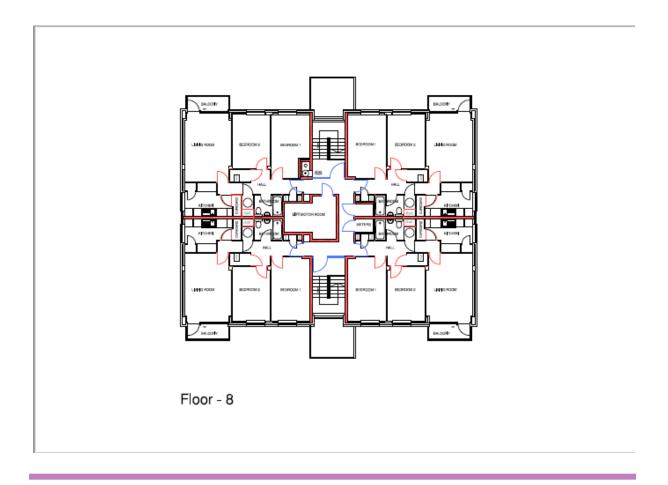
Building Plan

A typical floor layout showing horizontal lines of compartmentation, lift shafts, dry riser installation and AOVs etc.

The plans have been shared with WMFS electronically via their portal.







External envelope

Following the introduction of the Fire Safety Act 2021, consideration needs to be given to the external envelope of the building for any fire risk. This predominantly means the external wall construction including any insulation filler. It also includes balconies and any other fixtures as well as doors and windows.

Details of the external wall construction have been provided to the fire service via the WMFS portal in line with fire safety regulations 2022

Provide a breakdown of the materials used and whether these or their combination or application present an acceptable level of fire risk.

The addition of screening to some balconies could potentially support the surface spread of flame in those areas which is an unnecessary risk. Once this is removed the level of risk presented by materials present to the external envelope of this building would become trivial.

- 1) Scott House has 2 separate areas of cladding consisting of;
 - Brickwork (Non-combustible) to both side elevations.



Alumasc mineral wool render (Fire Classification A2)



2) Flats: 12, 14, 16 and 18 were noted to have timber screening to balconies. This should be removed as it has the potential to support fire spread on the external façade.



3) All windows are double glazed units housed in aluminium frames.





Means of Escape from Fire

1) The premise has two staircases that provides a means of escape.



2) All corridors are of adequate width (at least 0.95 M) and will be maintained clear to that width as a minimum.



- 3) None of the corridors that form part of the means of escape are dead ends.
- 4) The means of escape are protected to prevent the spread of fire and smoke.

5) The communal landing / staircases are protected by use of selfclosing 44mm nominal timber 30-minute fire doors with vision panels & intumescent strips / cold smoke seals.



- 6) All communal doors are fitted with automatic closing devices that are checked on a regular basis by Caretaking Teams as part of their checks. Defective closing devices are replaced either by the Caretaking Team(s) or the in-house repairs team(s).
- 7) All communal fire doors are subject to a 12-week check by the Fire Safety Rapid Response Team.
- 8) The final exit doors have door entry systems installed. These systems are designed to fail safe i.e. door unlocked in the event of a power failure. This prevents residents being locked in or out of the building.



9) Automatic smoke ventilation is employed. This is tested, inspected and maintained by a competent procured contractor in accordance with BS7346. The frequency for the maintenance checks are twice per year (April and October) of each calendar year.







 Communal windows can be opened without the need for a key and have restrictor devices fitted.



- 11) Communal areas are kept free of flammable items. The communal areas are checked on a daily basis by Caretaking / Cleaning teams 365 days per year and all items of rubbish are immediately removed. There is also an out of hour's service that allows combustible items of furniture / rubbish to be removed.
- 12) Emergency lighting is provided to communal landings and stairs. Checks are done on a monthly basis by Sandwell MBC in house electrical team or procured contractor.



13) Dry riser cupboard doors are FD30s rated, kept locked / secured with type 54 suited mortice lock(s).



14) The dry riser inlet is located in the ground floor dry riser cupboard (twin valve) secured with a type 54 suited mortice lock



15) Electric meter cupboard doors are FD30s rated, secured with a type 138 suited mortice lock. Residents have been provided with a key for access to their electricity meters.



16) The building has sufficient passive controls that provide effective compartmentation to support a Stay Put-Unless Policy. Therefore, residents are advised to remain in their flat unless the fire directly affects them, or they are asked to leave by the emergency services. 17) Individual flat doors are FD30s rated. Door 34 requires an external letter plate.



18) Flat entrance door 33 is not shutting correctly. Self-closer to be adjusted.



19) Flat entrance door 33 has screws missing from hinges.



- 20) Flat entrance door 31 is not shutting correctly. Self-closer to be adjusted.
 - a) Flat entrance door 31. Tenant indicated thumb turn not working correctly.
 - b) Flat entrance door 31 has screws missing from hinges.

Good housekeeping is fundamental to reducing risk in blocks of flats. Controlling the presence of combustible materials and ignition sources not only reduces the potential for accidental fires to start and develop in the common parts, it also significantly reduces the scope for deliberate fires. It also ensures escape routes are free of obstructions that might hinder the evacuation of people from the building and access for fire-fighters.

Section

8

Fire Detection and Alarm Systems

- Early warning is limited to hard wire or battery smoke alarms within each of the resident's flats. The equipment is subjected to a cyclical test.
- 2) Based on the sample of properties accessed during the fire risk assessment the smoke alarms within resident's flats are installed to an LD2 Standard.

Flat 33 – Detector to hall, one in lounge, kitchen (Heat)LD2 Flat 31 – Detector to hall, one in lounge, kitchen (Heat) LD2 Flat 30 –Detector in hall, one in lounge, kitchen (Heat) LD2(as confirmed by resident)

LD1 all rooms except wet rooms LD2 all-risk rooms e.g. Living Room, Kitchens and Hallway. LD3 Hallway only

- 3) There is no effective means for detecting an outbreak of fire to communal areas. The reason for this are:
 - I. Such systems may get vandalised.
 - II. False alarms would occur.
 - III. A Stay Put Unless policy is in place

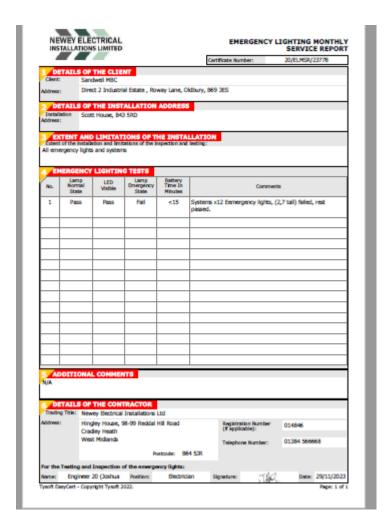
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Emergency Lighting

1) The premises has a sufficient emergency / escape lighting system in accordance with BS 5266 and has test points strategically located.



- 2) The self-contained units are provided to the communal landings, stairs and lift motor room and meeting room at ground floor.
- 3) All installed equipment is checked and tested on a monthly basis by Sandwell MBC in house electrical team or approved contractor, in accordance with current standards.



Compartmentation

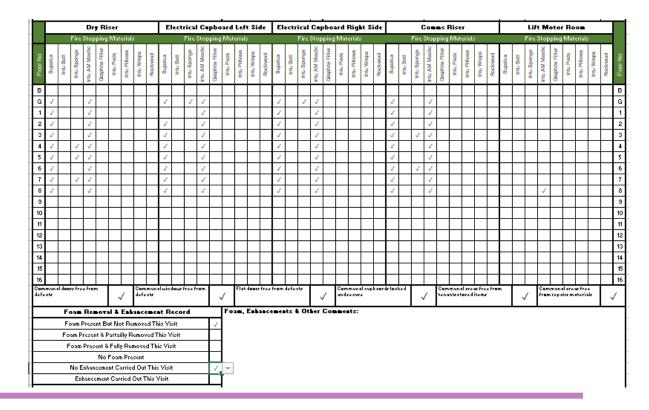
This section should be read in conjunction with Section 4

- 1) The building is designed to provide as a minimum 1-hour vertical fire resistance and 1-hour horizontal fire resistance around flats stairwells and lift shafts. All doors are 30-minute fire resistant with cold smoke seals, including those in 1-hour rated walls.
- 2) The premise has sufficient compartmentation to limit the travel and effect of smoke and flame in event of a fire. Whilst the existing fire stopping is fit for purpose, there is a cyclical programme to ensure

- fire stopping as not been compromised by third parties and where applicable enhance the fire stopping.
- 3) All communal doors are fitted with automatic closing devices that are checked on a regular basis by Caretaking Teams as part of their checks. Defective closing devices are replaced either by the Caretaking Team(s) or the in-house repairs team(s).
- 4) All communal fire doors are subject to a 12-week check by the Fire Safety Rapid Response Team.
- 5) All service cupboards to communal landings are locked with suited 54 mortice locks.



6) A variety of methods / materials have been used to achieve firestopping including Rockwool, fire rated sponge and intumescent pillows.



- 7) The fire stopping / compartmentation is subject to a 12-week check by the Fire Safety Rapid Response Team.
- 8) Any remedial works arising from the fire stopping / compartmentation check(s) will be actioned immediately by the Fire Safety Rapid Response Team.
- 9) Individual flat doors are FD30s rated.

Refer to door sheet below

Scott House 1-36 (o&e)	Scott House 1-36 (o&e);Langdale Road;Great Barr;Birmingham;	
Scott House 1-36 (O&E)	1 Scott House;Langdale Road;Great Barr;Birmingl Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	2 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	3 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	4 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	5 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	6 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	7 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	8 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	9 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	10 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	11 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	12 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	13 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	14 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	15 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	16 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	17 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	18 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	19 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	20 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	21 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	22 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	23 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	24 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	25 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	26 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	27 Scott House;Langdale Road;Great Barr;Birmin Permadoor	Not glazed
Scott House 1-36 (O&E)	28 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	29 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	30 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	31 Scott House;Langdale Road;Great Barr;Birming Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	32 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	33 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	34 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	35 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
Scott House 1-36 (O&E)	36 Scott House;Langdale Road;Great Barr;Birmin Manse Masterdoor	Not glazed
-		

10) Glazing between the ground floor flatted accommodation and the staircase is in close proximity. Compensatory measures should be considered for a future works programme such as a sprinkler system to the flats.



Fire Fighting Equipment

1) The dry riser inlet is located within the ground floor dry riser cupboard (twin valve) secured with a type 54 suited mortice lock.



2) There is a dry riser that serves the building. The outlets are contained within the dry riser cupboard that is secured with a type 54 suited mortice lock. The door has signage depicting dry riser.



- 3) Maintenance contracts in place to service the valves twice per year (April and October) with hydraulic test undertaken annually (October) to comply with the requirements of BS9990.
- 4) Portable fire extinguisher (C02) Is provided to the lift motor room. Maintenance contracts in place for maintenance of the extinguisher. The frequency for the maintenance checks are once (October) of each calendar year.





Fire Signage

1) All fire doors display "Fire Door Keep Shut" where appropriate.



2) Fire Action Notices are displayed throughout the building.



3) Yellow LPG warning signs are displayed within the lift cars.



4) Signage depicting the floor location of each flat is fitted to the ground floor lobby wall.



5) Signage depicting floor level are fitted to wall of each floor on both communal staircases.



6) Floor indicator numbers are fitted adjacent to the lift car on each floor.



Please note that the Wayfinding signage will be replaced with Photoluminescent signage that meets the requirement of ADB and Fire Safety (England) Regulations 2022.

Employee & Resident Training/Provision of Information

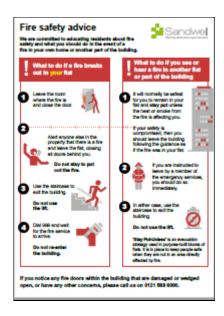
- All Caretaking / Cleaning Employees have undertaken fire safety training. This includes use of bespoke 'Fire Safety in High / Low Rise Flatted Accommodation' Video.
- 2) All employees are encouraged to complete 'In the line of fire' training on an annual basis.
- 3) Caretaking Teams are not currently trained in the effective use of fire extinguishers. The only extinguishers located are within the lift motor room. Caretaking Teams are not expected to tackle fires in this area.
- 4) Housing Directorate employees assigned to undertake Fire Safety Inspections have received IFE approved training via West Midlands Fire Service.
- 5) Staff undertaking fire risk assessments are qualified to or working towards Level 4 Diploma in Fire Safety.
- 6) Fire safety information has been provided as part of tenancy pack.
- 7) Building safety and evacuation notices are displayed in common areas and lift cars.



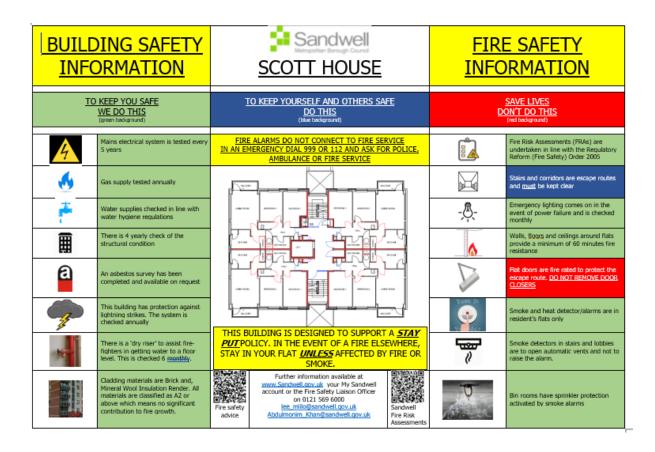
8) Information regarding use of fire doors is provided to residents



9) Information regarding the Stay Put unless fire evacuation strategy is provided to residents



10) Information regarding building safety is contained within a Building Safety Notice. This is affixed to the wall on the ground floor lift lobby of high-rise blocks.

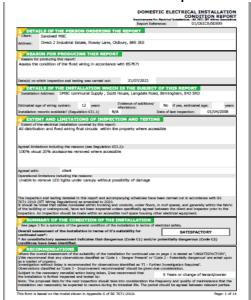


Sources of Ignition

1) Smoking is prohibited within any communal parts of the building in line with Smoke Free England legislation.



- 2) Hot working is not normally carried out. If essential maintenance requires the use of hot work processes, then corporate policies and procedures are to be followed.
- 3) Portable electrical equipment used as part of the Caretaking / Cleaning regime is subject to annual PAT Testing. This information is held by the Estate Services Manager Bryan Low.
- 4) The fixed electrical installation shall be tested every 5 years. It was noted that the last inspection was 31/07/2021.



- 5) The electrical installation i.e. risers are contained within dedicated service cupboards that are secure and protected by means of a nominal 44mm timber fire door with intumescent strip & cold smoke seal.
- 6) There is lightening protection installed to the block. Maintenance contracts are in place for lightning conductor testing in accordance with BS 6651.
- 7) Portable heaters are not allowed in any common parts of the premises.
- 8) At the time of the FRA incense sticks were noted outside Flats: 21 and 33. They were not burning at time of inspection. To be removed.



Waste Control

- 1) There is a regular Cleaning Service to the premises.
- 2) A water suppression system is provided to the refuse chute bin store. An approved contractor maintains the system. The panel is located in the ground floor service cupboard. The frequency for the maintenance checks are twice per year (April and October) of each calendar year.





- Regular checks by Caretakers minimise risk of waste accumulation.
- 4) 'Out of Hours' service in place to remove bulk items.
- 5) At the time of the FRA the refuge bin at the front of the building was overflowing and waste accumulating on the ground. The Bin should also be secured away from the building. Please see email to Serco.





Control and Supervision of Contractors and Visitors

- Responsive Repairs service delivered by Sandwell MBC necessitates the production of an order via the computerised repairs system. Details of any known risks are documented on the repair order.
- 2) Hot works are not permitted unless authorisation is given via the approved officer. The hot works procedure is to be followed.
- 3) Utility companies are not allowed to access any service cupboard or secure area. They must request and collect maintenance keys from the Investments office @ Roway Lane. This allows scrutiny of what is the scope of any works such as installation of tenant's broadband / phone line etc.
- 4) Where contractors are appointed to undertake major refurbishment works, Sandwell MBC Urban Design team will put control measures in place. Such Measures include:
 - a) Pre-Contract Meetings where contractor is made aware of all working arrangements and safe systems of work to be adopted. Issues covered in this meeting will include:
 - Health and Safety.
 - Site security.
 - Safety of working and impact on children/school business.
 - Fire risk, if any.
 - Site Emergency Plan.
 - b) Monthly Site Meetings in order to monitor, review and share any new information including any new risks.
 - c) Site monitored daily whilst work is in progress by Clerk of Works / Health and Safety Officers.
 - d) Final Contractor review on completion of works undertaken.

Arson Prevention

- 1) Regular checks are undertaken by Caretakers / Cleaning Team(s) 365 days per year which helps reduce the risk of arson.
- 2) Restricted access to the premises by means of a door entry system.



- 3) There is no CCTV system in place.
- 4) There is no current evidence of arson.
- 5) The perimeter of the premises is well illuminated.
- 6) There have been no reported fire incidents since the last FRA.

Storage Arrangements

 Residents instructed not to bring L.P.G cylinders into block. (Notice displayed in lifts see point)



- 2) The tenancy conditions, Section 7 Condition 5.6 stipulates "If you live in a flat or maisonette, you, people living with you and any visitors to your property must not keep or use paraffin oil, petrol, bottled gas appliances or any other explosive, FLAMMABLE or dangerous material in the property. This restriction also applies to any storage facility situated in or attached to the block, which has been provided for your use."
- 3) No Flammable liquids stored on site by Caretakers / cleaners.
- 4) All store cupboards are kept locked.
- 5) There are no flammable liquids or gas cylinders stored on site.

Additional Control Measures; Fire Risk Assessment - Level 2 Action Plan

Significant Findings

Act	ion	P	lan
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It is	s considered	that the fo	ollowing re	ecommenda	itions s	should be	
im	olemented to	reduce fir	re risk to,	or maintain	it at, th	ne following	level:

Trivial ⊠ Tolerable □

Definition of priorities (where applicable):

P1 Arrange and complete as urgent – Within 10 days

P2 Arrange and complete within 1-3 Months of assessment date

P3 Arrange and complete within 3-6 Months of assessment date

P4 Arrange and complete exceeding 6 months under programmed work



Fire Risk Assessment Level 2 Action Plan



Name of Premises or Location:	Scott House	
Date of Action Plan:	07/12/2023	
Review Date:	<insert date=""></insert>	

Question/ Ref No	Required Action	Supporting photograph	Priority	Timescale and Person Responsible	Date Completed
06/2	Flat 12,14,16 and 18. Timber screening to balconies to be removed.		P2	Housing Manager 1-3 Months	

07/17	Flat 34- External letter plate required.	34	P3	Fire Rapid Team 3-6 Months JM:12745033	04/01/2024
07/18	Flat 33. Self-closer to be adjusted as door not positively closing.	WLECONE	P3	Fire Rapid Team 3-6 Months JM:12745111	04/01/2024
07/19	Flat 33. Screws missing from hinge. Further screws required.	ALEGICADUS.	P3	Fire Rapid Team 3-6 Months JM:12745279	04/01/2024

07/20	Flat 31. Self-closer to be adjusted as door not positively closing.	No image	P3	Fire Rapid Team 3-6 Months JM:12745521	04/01/2024
07/20/A	Flat 31. Thumb turn not working correctly. Issue to be established and rectified.	No image	P3	Fire Rapid Team 3-6 months JM:12745544	04/01/2024
07/20/B	Flat 31. Screws missing from hinge. Further screws required.	No image	P3	Fire Rapid Team 3-6 months JM:12745608	04/01/2024
14/8	Flat 21 and 33. Incense sticks to be removed from corridor.		P2	Housing Manager 1-3 Months	

When undertaking future improvement program(s), it is advised that the observations listed below should be given consideration (noting that the safety of the residents is not jeopardised by these, and all steps to reduce any known risks have been taken).

Observations

Section 10/10. As part of a future works programme a sprinkler installation to the flats should be considered due to proximity of glazing to staircase at ground floor.



Signed

A. SAITH	Fire Risk Assessor	Date: 07/12/2023
6) Monpoon	Quality Assurance Check	Date: 07/12/2023

Appendix 1

Significant Hazards on Site and Information to be Provided for the Fire Service

Name of property: Scott House

Updated: 12/06/2023

Premise Manager: Tony Thompson Tel. No.: 0121 569 2975

Hazard	Information/Comments
PEEPS	Refer to Secure Premise Information Box
Asbestos	An asbestos survey has been undertaken of the communal areas. Survey held by Sandwell Housing (Derek Still Tel:- 0121 569 5077). Include survey

Sample Locations		Prope Addre		36 SCO	TT HOUSE, LA	NGDALE RO	AD, GREAT B	ARR, B	43 5	RD
LOCATION		MATI	ERIAL	QTY	SURFACE TREATMENT	SAMPLE REF	RESULT	HSE NOTIF Y	Cpollede)	ACTION TAKEN ON CONTRACT
IF DURING THE COURSE OF WOR	RK SUSP	ECTED A	CM'S ARE I	DENTIFIE	D THAT ARE NOT	CONTAINED	WITHIN THIS REP	ORT ST	OP W	ORK & SEEK ADVICE
GROUND FLOOR COMUNAL WALLS		TEXTURE	D COATING	-	SEALED	DS 9802 001	NON-DETECTED	-	-	-
COMUNAL STAIR WALLS		TEXTURE	D COATING	-	SEALED	DS 9802 002	NON-DETECTED	-	-	-
18T FLOOR COMMUNAL WALLS		TEXTURE	D COATING	-	SEALED	PA 442	NON-DETECTED	-	-	-
4 [™] FLOOR COMMUNAL WALLS		TEXTURE	D COATING	-	SEALED	PA 442	NON-DETECTED	-	-	-
8™ FLOOR COMMUNAL WALLS		TEXTURE	D COATING	-	SEALED	PA 442	NON-DETECTED	-	-	-
ELECTRICAL SWITCH GEAR IN CUPBOAR	DS	PAPER/FLA	ISH GAURDS	-	USEALED	PRESUMED	CHRYSOTILE	NO		
ITEMS SHOWN BELO	OW HAV	E BEEN AS	SSESSED (ON SITE B	Y THE ASBESTO	s surveyor	& ARE CONFIRME	D NOT	то ве	ACM's.
LOCATION DESCRIPTION	МАТ	TERIAL	LOCA	TION DES	CRIPTION	MATERIAL	LOCATIO	N DESC	RIPTI	ON MATERIAL
INSIDE WALLS IN ALL CUPBOARDS ON LANDINGS		BLOCK OR RICK								
ALL LANDING CUPBOARD TRANSOMS	SU	PALUX								
Page 2 of 3			F IN DOUBT O	CONTACT TH	IE BUILDING SURVEY	ING TEAM	Version 2.0 -	- 8th Januar	v 2013	© Sandwell MBC