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| **Backdated Claims** |

Benefit / Reduction usually starts from the Monday following the week in which we receive your claim. However, benefit / reduction regulations say we may backdate your benefit / reduction for up to 6 months for Council Tax Reduction and up to 1 month for Housing Benefit if you can show that you had ‘good cause’ for not claiming throughout that period.

If you think that your benefit / reduction should be backdated to an earlier date, please tell us why you did not claim earlier.

Please give as much information as possible.

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| / /  **I want to claim benefit / reduction from (date):** |

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| --- |
| **My reasons are:** |

|  |
| --- |
| **Name:** |

|  |
| --- |
| **Address:** |

|  |
| --- |
| **Benefit / Reduction Ref:** |

|  |  |  |
| --- | --- | --- |
| **Date:** |  | **Signature:** |