Navigating Around Oracle Fusion

Sandwell Metropolitan Borough Council

Navigation menu icon
Selecting this icon will open the system navigation menu with links to all functionality within the system

Home icon
Selecting this icon from anywhere within the system will return you to this page

Favourites icon
Selecting this icon will enable you to save any page as a favourite, providing you with quick shortcuts to your most frequently used pages.

Flag icon
This opens up the watchlist. You can add items to a watchlist if you want to keep track of an important item

Navigation Bar
The navigation bar contains various tabs that link to different areas of the system.
Depending upon your role, you may see different tabs in this navigation bar. All users will have access to the Me tab, as this is where you will find most of the self-serve functionality.

Notification icon
The bell icon highlights if you have any notifications. Selecting the bell icon to show any outstanding actions or unread messages.

Oracle Guided Learning Widget
Select this to gain access to in system help and guidance.

Quick Actions
Links to commonly used processes. Select Show More to open the full list of quick actions.

Things to finish
Like the notification icon, contains notifications for any outstanding actions or unread messages

Application Tiles
Select a tile to access system functions and processes

ORACLE

Good morning, Clarence Jules

Me | My Client Groups | Sales | Help Desk | Procurement | Tools | Others

QUICK ACTIONS
- Personal Details
- Document Records
- Identification Info
- Contact Info
- Family and Emergency Contacts
- My Organization Chart
- My Public Info
- Change Photo

Show More

APPS

Directory	Journeys	Pay	Time and Absences	Career and Performance
Personal Information	Learning	Celebrate	Benefits	Volunteering
Web Clock	Expenses	+		

Things to Finish

| 1 week ago | 1 week ago | 1 week ago | 1 week ago |